

Father Tracy Advocacy Center

Job Title:	Community Health Advocate (CHA)	Position Type:	Full time
HR Contact:	Ciara McGillivray	Date Posted:	7/2/2021
External Posting URL:	http://fathertracyadvocacycenter.weebly.com/get-involved.html		
Applications Accepted By:			
EMAIL:			
contact@fathertracyadvocacycenter.org Subject Line: CHA Job Posting			
Job Description			
ROLE AND RESPONSIBILITIES			
Street Outreach			
<ul style="list-style-type: none"> • Conduct street outreach by walking the streets, in teams, throughout the North Clinton community. • Prepare for outreach by organizing, managing, and packing supplies • Build relationships with community members in need, specifically people who use drugs (PWUD) and unsheltered people • Distribute basic need items such as food/snacks, water, clothing, hygiene items • Promote the services available at the Father Tracy Advocacy Center, detox/rehabilitation services, and other social services with a focus on harm reduction • Enter quantitative and qualitative data about street outreach engagements 			
Case Management			
<ul style="list-style-type: none"> • Refer community members to services including detox, rehabilitation, housing, food banks, medical services, etc. • Attend meetings with other community organizations to help build and establish relationships • Conduct meetings and assessments with program participants • Follow-up with program participants and service providers to ensure that necessary care is received in a manner according to FTAC principles and standards • Document program participant demographics and interactions through Salesforce non-profit 			
Miscellaneous			
<ul style="list-style-type: none"> • Must have the ability and commitment to treat all individuals with dignity, respect, and love • Manage schedules, emails, phone calls, and other administrative tasks necessary to execute tasks described above • Support other FTAC programs as necessary • Establishes and maintains relationships with community services existing and cultivates new relationships • Other duties as assigned 			
QUALIFICATIONS AND EDUCATION REQUIREMENTS			
<ul style="list-style-type: none"> • AA degree or combination of education/experience working in the field of social work, behavioral health, substance abuse, human services, health care, or similar field preferred. Work experience may be substituted or enhanced by lived experiences in these fields. • Ability to develop trustful and non-judgmental relationships with people from a variety of backgrounds required • Willingness and ability to walk 3+ miles in a variety of weather conditions • Proficiency with email, Google drive, Google workspace, and Microsoft Office 			

Father Tracy Advocacy Center

PREFERRED SKILLS

- Bilingual in Spanish and English preferred

ENVIRONMENTAL AND PHYSICAL DEMANDS

While performing the duties of this job the employee is required to stand, sit, walk, use hands to finger, handle, or feel; reach with hands and arms, talk and hear. Occasionally the employee must stoop, bend, and lift or move up to 25 lbs. Specific vision abilities required include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The employee will regularly be exposed to outdoor weather conditions. Occasional there may be risk of encounter with non-sterile sharps and potential exposure to blood borne pathogens.

In support of the Americans with Disabilities Act, this job description lists only those responsibilities and qualifications deemed essential to the position.

ANTICIPATED SALARY RANGE: \$30,000 - \$35,700